

# Cedar Hill Club Board of Trustees

**Board of Trustees Closed Meeting  
November 14, 2018  
3 Jean Road  
Somerset, NJ**

**Call to Order: 7:06 PM**

Attending: Nate Cogdill, Gwen Lentz, Rhonda Breen-Simone, Alisha Uccardi, Kathy Vladyka, Cyndee Wolff, Laura Nesbitt, Todd VanBeveren, Jim D'Ambrosio, Joann Urban

Excused: Ken Karamichael

Next Meeting: December 12, 2018 7:00 pm 3 Jean Rd. Somerset NJ M/Th not good for Todd, Th not good for Joann going forward.

Tentative Meeting: 12/1/18 Officers at Bank of America, Worlds Fair Drive, Somerset Will be confirmed by the Treasurer

Approval of Minutes: No Minutes were presented for approval

Banking Information:

2019 Officers of Cedar Hill Club

President: Cynthia Wolff replacing Nathan Cogdill  
Vice President: Joann Urban replacing Cynthia Wolff  
2nd Vice President: Kathleen Vladyka replacing Laura Nesbitt  
Secretary: Rhonda Breen-Simone replacing Laura Nesbitt  
Treasurer: Kathleen Vladyka

The officers will visit Bank of America to update signatures on Checking account ending in xxx3016 and Savings account ending in xxxx3201

Outgoing Board Member Reports:

Nate Cogdill, Laura Nesbitt and Gwen Lentz attended as outgoing board members. Gwen had membership laptop and materials to turn over to the next membership chair. As outgoing President, Nate will arrange to meet with the next President at a later date. As outgoing Secretary Laura will arrange to meet with the next Secretary at a later date.

No formal agenda was sent out prior to the meeting. The purpose of this meeting is to welcome the newly elected board members Joann Urban, Jim D'Ambrosio and Todd VanBeveren and to determine the roles of board member for the 2019 year.

Laura stated that she would be willing to stay on as a member of the membership committee. Currently members include Christine Zaggert, Gwen Lentz, Cyndee Wolff, Nate Cogdill, Lynn Feist. Laura asked that the board confirm the members for the 2019 year so the committee can meet immediately to plan for expanded recruitment of members.

Laura also reported that she contacted the representative of a local club that closed to extend an offer to their member list to introduce them to CHC.

Laura asked that the current board consider the Oktoberfest fundraiser and to extend an invitation to any member who would like to work on planning for an event at CHC in 2019, this would be an ad hoc committee.

Laura also encouraged the current board to continue work on the Babysitting Initiative to offer a babysitting plan to encourage current members to use Cedar Hill rather than other camp options. Considerations for inclement weather must be finalized; Cedar Hill Prep may be an alternative site. Babysitters with CPR training should be considered as “counselors”.

Capital Planning committee is being formed. Brian Watts has volunteered to serve.

Laura encouraged the current board to make it a priority to hire the maintenance person (position approved at an earlier meeting). Three candidates applied for the position.

Open P&G position: Laura reported that Dave Cocuzza was contacted after last month’s meeting to confirm that he would be willing to accept serving as a board member to fill the vacant P&G position.

Motion: Rhonda moved to appoint Dave Cocuzza to be appointed to the open two year board position. 2<sup>nd</sup> Alicia. Motion passed.

### **ELECTION of OFFICERS and COMMITTEE CHAIRS:**

#### Officers:

Motion to elect Cyndee Wolff as **President**, 2<sup>nd</sup> Todd. Motion passed.

Motion to elect Kathy as **1<sup>st</sup> Vice President**, 2<sup>nd</sup> Jim. Motion amended by Cyndee to elect Kathy as **2<sup>nd</sup> Vice President**, 2<sup>nd</sup> Rhonda. Motion passed.

Motion by Rhonda to elect Joann as **1<sup>st</sup> Vice President**, 2<sup>nd</sup> Todd. Motion passed.

Motion by Alicia to elect Rhonda as **Secretary**, 2<sup>nd</sup> Cyndee. Motion passed.

Motion by Rhonda to elect Kathy as **Treasurer**, 2<sup>nd</sup> Alicia. Motion passed.

#### Standing Committees:

Motion by Todd to elect Cyndee as **Operations Chair**, 2<sup>nd</sup> Kathy. Motion passed.

Motion by Rhonda to elect Dave Cocuzza as **Pool and Grounds Chair**, 2<sup>nd</sup> Alicia. Motion passed.

Motion by Rhonda to elect Alicia as **Membership Chair**, 2<sup>nd</sup> Cyndee. Motion passed.

Motion by Todd to elect himself as **Special Events Chair**, 2<sup>nd</sup> Cyndee. Motion passed.

Motion by Joann to elect Rhonda as **By-Laws and Rules Chair**, 2<sup>nd</sup> Todd. Motion passed.

Motion by Kathy to elect Joann as **Grievance Chair**, 2<sup>nd</sup> Todd. Motion passed.

Motion by Rhonda to elect Alicia as **Publicity Chair**, 2<sup>nd</sup> Cyndee. Motion passed.

Nominating – election of 2 board members tabled to next meeting.

Policy – election of Chair tabled to next meeting.

#### Ad Hoc Committees:

Motion by Kathy to elect Jim D’Ambrosio as Chair of the **Swim, Dive & Tennis Committee**, 2<sup>nd</sup> Todd. Motion passed.

## **OFFICER REPORTS:**

### President's Report:

- Nate shared an update on the pool closing status and progress with the work on the leak detection. Two leaks were identified and repaired by a vendor (one by lap pool and one by kiddie pool). Concrete work was completed. A member volunteer also shared concerns that an additional leak may be present, but could be addressed during pool opening.
- Nate is now arranging for the pools to be filled so that the covers can be put on by American Pools. This work will be completed Thursday, Friday or Saturday of this week depending on weather.
- Nate also commented that once the maintenance position was filled, work for open and close could be scheduled into that position.
- Nate and Cyndee will continue to be the point of contact for American Pools for the duration of the pool closing for this season.
- Nate and Kathy explained some of the challenges the Board had encountered with Reynos (the pool liner vendor). The company is not responsive, but the board continues to try to obtain relief and hold the company to their warranty (10 years). They also shared some of the reasoning for voting to hire Reynos (10 year warranty, cost (\$66k for lining the main pool; \$88k for all three pools); the approximate \$100K cost for re-plastering the pools; visits by volunteer members to other pools in northern NJ who had liners installed and the positive feedback. The problem with our installation was due to the installer (who has since been separated from the company).
- Nate reported that part of the lock box was lost and that American Pools agree to pay for the replacement lock box. The keys are available to American to come in and complete the pool close.

Secretary's Report: No Report

Treasurer's Report: No Report

## **COMMITTEE REPORTS:**

Pools and Grounds: No Report

Membership: No Report

Special Events: No Report

By-Laws: No Report

Grievance: No Report

Nominating: No Report

Policy: No Report

Publicity: No Report

## **AD HOC COMMITTEE REPORTS:**

Swim Team: No Report

## **NEW BUSINESS:**

Motion by Kathy to continue our contract with Cedar Hill Prep to rent our facilities, 2<sup>nd</sup>, Cyndee. Motion passed.

Rhonda raised a point of order for adherence to the ByLaws. On page 4, Article 5, Section I, Paragraph 2 states, "Any Officer of the Club can be removed from his term of office as an Officer only via vote of seven (7) members of the Board of Trustees."

At a special meeting in September a motion was made to remove a board member (not an officer). 1 member of 7 present voted no, 2 members present abstained. It was reported that the motion passed. Notification to the board member was made on September 6<sup>th</sup>.

A sealed letter addressed to the Incoming Board by was read to the Trustees. It is attached.

**Adjourned:** Motion to adjourn at 10:09 pm by Cynee, 2<sup>nd</sup> Todd. Motion passed.

**ACTION ITEMS:**

Cyndee will purchase a lock box and the invoice will be presented to American Pools for reimbursement. The combination will be provided to vendors (landscaping, ice machine vendor (DZ mechanical), other vendors as necessary, P&G, President, Karl).

Identify the person who will complete the filling of the pools to allow the final closing and covering of pools.

Alicia will send the flyer about CHC for local companies interested in renting CHC for corporate parties to board members.

Kathy will send contract with CHP to all current board members.

Alicia will meet with Gwen to review and update any changes in membership database.

Dave will get quote from Trezza for the sump pump replacements (lap pool and baby pool locations).

Submitted: Rhonda Breen-Simone