



## Cedar Hill Club

156 Cedar Grove Lane, Somerset, NJ 08873  
PO Box 5201, Somerset, NJ 08875

# PARTY RULES

## (Non-Board Scheduled Function, i.e.: Birthday, Team, Adult Party)

### Request/approval process:

- Party request form must be completed at least **72 hours in advance** of the party date.
- CHC Office staff or operations chairperson will contact you – without an email approval, the party will not be considered approved.
- Contact information must be provided.
- Approval for a parties will begin April 1<sup>st</sup>
- The club manager/and or Operations Chairperson must approve parties.

### Policy:

- **Party hosts must park in the lower lot designated for members**
- For every 10 children under the age of 18 there must be 1 adult present for supervision and 1 of the adults must be a bonded member.
- Members do not have to use guest passes.
- Bond members are responsible for telling guests to drop off and pick up in the lower parking lot.
- The fee is the regular guest fee for that day for each guest. Parties with 10 or more paying guest will receive a \$1.00 off the guest fee rate.
- All guests must sign a wavier which is available on the website.
- Approval or denial will be based on the number of parties or expected activity on any given day and at the discretion of the manager and operations chairperson.
- Approval/denial will be noted on the form which resides in the party binder in the main office.
- Parties with greater than 20 guest attendees will be assessed a lifeguard fee. Members are not included in the count. (Discretion of Manager's Needs)
- The additional staff is required to prevent the party from placing a burden on the regularly scheduled staff and the impact on the general membership and will be determined by the size/date/time of the party. – THIS IS NECESSARY FOR SAFETY REASONS –
- The cost of each additional guard is \$10.00/hour and the payment is the responsibility of the bond member requesting the party. This guard will be added to the general lifeguarding staff not as staff assigned to the party. There will be a lifeguard on "Party Rotation" every ½ hour during the party.
- Party requests for weekdays are welcomed.
- Weekend parties or parties on dates when events are schedule will be very limited and difficult to approve. Rain dates will not be approved.
- Adult parties follow the same rule; however, the minimum number of attendees is 10 adults. If 10 adults are not attending, guest passes must be used.

**\*\* Forms MUST be completed on line at Cedarhillclub.com for approval @**

**<http://www.cedarhillclub.com/membership.html>. \*\***