

CEDAR HILL CLUB 2010 ASSESSMENT

DUE MARCH 1, 2010

Annual Assessment	\$ 755.00	
Work Bond Fee	<u>\$ 100.00</u>	(separate check)
Amount Due 3/1/10	\$855.00	

LATE Charges for Payments received:

after 3/1/10	\$50,
after 3/15/10	\$75,
after 3/31/10	\$100,
after 4/15/10	\$125
after 4/25/10	\$150

INSTRUCTIONS

- ⇒ Read through all of the information within this mailing carefully.
- ⇒ If you would like to renew your membership, please follow the steps below.
- ⇒ If you choose to take a Leave of Absence (LoA) or cancel your membership, please mark it on the enclosed Check-Off Form. Also, enclose a brief letter expressing your intent, fill out the back of your bond, sign it, and send it along with the letter to CHC, P.O. Box 5201, Somerset, NJ 08875-5201. Once your bond is reassigned, you will receive an \$850 refund.
- ⇒ LoA requests or Resignations MUST be received & postmarked before March 1st, or you will be charged a late fee. See check off form for details.

Note: If we do not receive your dues payment by May 1, 2010, your bond will be released to a new member.

To Renew Your Cedar Hill Club Membership:

- 1) Review the attached Membership Profile information. Please verify your information and make changes as appropriate to your E-Mail, address, names, and birth dates, etc. All information is confidential and will be used only for club business. All information will not be shared with any outside parties.
- 2) If you have a Permanent House Guest who will be using the Club, please send a request for Permanent House Guest Application to Membership@cedarhillclub.com
- 3) Choose a Work Weekend date and mark it on the Check-Off Form. Be sure to mark your own calendar for the date you choose to work.
- 4) Use the Check-Off Form to help you organize all of your submissions.
- 5) Submit your completed Check-off Form, Membership Profile, Assessment check (\$755), Work Bond check (\$100). Note your Work Weekend preference date.
- 6) Make checks payable to Cedar Hill Club.
- 7) Mail before 3/1/10 to:
(use enclosed envelope)

**Cedar Hill Club
PO Box 5201
Somerset, NJ 08875-5201**

PERMANENT HOUSE GUEST:

Information on the rules regarding a "Permanent House Guest" and associated fees can be found in the Membership section of our website. A Permanent House Guest, must live with you at your residence. The requirements for this type of membership are listed in our by-laws and more information can be found on the web site: www.cedarhillclub.com

Additionally, we will be now offering a special "Sitter Pass" (non-membership). This pass will allow you to register a non-transferable sitter or care-taker for your membership. Details and associated fees can be found on the website, in the Membership section. Any questions can be directed to: Membership@cedarhillclub.com

WORK BOND PROCESS

Along with your annual assessment check, please submit a separate check for \$100.00 for your annual Work Bond.

- If your work obligation is satisfied either in the fall of 2009 or by working any of the following Spring 2010 dates listed below to help prepare the Club for the season, your \$100.00 check will be returned to you at the conclusion of the work day and you will not be charged \$100.00.
- Work Weekends are held Saturdays and Sundays beginning April 17th through May 16^h as indicated below. The Cedar Hill Club web site will have cancellation information in case of inclement weather. It will be updated by 7:45 AM. www.Cedarhillclub.Com
- Hours are from 8:00 AM to 1:00 PM. YOUR obligation is for 5 hours of service!!!
- Project work and supplies will be provided.
- If you have a special skill (carpentry, landscaping, fencing, electrical...) that you would like to share, please indicate that on Membership Profile form. We can use your talent!
- If you DO NOT plan to work on a Work Weekend, please indicate so on the Check-Off Form that you do not intend to work. Your \$100.00 Work Bond check will be deposited.
- If you are not sure what weekend will work best, or if your plans change, please come another weekend and make sure to sign in by 8:00 am.

WORK WEEKEND DAYS

Select the work weekend day that you will attend and transfer that date onto the Check-Off Form so we know when to expect you. .

YOUR obligation is for 5 hours of service!!! 8:00 AM – 1:00 PM

<u>Saturday</u>	<u>Sunday</u>
April 17	April 18
April 24	April 25
May 1	May 2
May 8	(No work on May 9)
May 15	May 16

Work bond service must be fulfilled by 1 Adult, for a minimum of 5 hours of service. You MUST Sign in at 8:00 am to get full credit. NO EXCEPTIONS!!

For questions, contact the Membership Chair, Jim Steel ,via E-mail at Membership@Cedarhillclub.com. Also please visit, our website at www.cedarhillclub.com.

CEDAR HILL CLUB 2010 CHECK-OFF FORM

Must be Returned by MARCH 1st, 2010

Please check all boxes that apply to your family and return to CHC, PO BOX 5201, Somerset, NJ 08875-5201. Make checks payable to Cedar Hill Club.

Name: _____

Bond # _____

Yes, we would like to renew our Family CHC Membership for 2010.
Enclosed is our:

- Membership Profile sheet. (other side of this sheet)
- Assessment Check \$755 Check # _____
- Work Bond Check \$100 Check # _____
- Work Weekend date: _____ **
**If you do not indicate any work date, your check will be deposited. If you then work, a refund will be processed.
- We are unable to attend a Work Weekend, deposit my \$100.

No, we regret we need to change our 2010 membership status.

- We want to cancel our membership. (Please sign and mail in your bond)
- We want to take a one year Leave of Absence. (Please sign & mail in your bond)
- Signed BOND is included. (REQUIRED for LoA or Resignation)
- I have reviewed the below schedule of fees for **LATE** non-renewal:

LoA request Received postmarked:

Before March 2nd:	No Fee
3/2 to 3/15	\$50.00
3/16 to 3/31	\$75.00
4/1 to 4/15	\$100.00
After April 15th:	NO LoA

Resignation Received postmarked:

Before March 2nd:	No Fee
3/2 to 3/15	\$50.00
3/16 to 3/31	\$75.00
4/1 to 4/15	\$100.00
4/16 to 4/25	\$125.00
After April 25th:	\$150.00

Mail Date:

- We have returned all the above postmarked on or before **3/1/10**.
- We needed some extra time and have returned all of the above postmarked after 3/1/10 with the appropriate late fees.